**Western Cumberland Council of Governments**

**Regular Monthly Meeting**

**Minutes of January 8, 2024**

**West Pennsboro Township Building**

Pat Sangialosi called the meeting to order at 2:00 p.m. with the Pledge of Allegiance.

CITIZENS’ COMMENTS

SPEAKERS

APPROVAL OF MINUTES

The minutes of December 11, 2023 were approved on a Barrick/Gutshall motion which carried.

ADMINISTRATOR’S REPORT

The December 31, 2023 bank balances were as follows: Checking $5,325.94 Savings $30,751.32 and Regional Code MMA $254,154.04. West Pennsboro Township earned $5,428.80 for UCC building permit administration in December, the WCCOG earned $1,357.20 in the same period. The Bill List of $19,793.69 was approved on a Wadel/Barrick motion which carried.

COMMITTEE REPORTS – LEGISLATIVE REPORTS

COUNTY & STATE REPORTS

Jean Foschi mentioned that the Cumberland County Commissioners office has reorganized for the new year. Kelly Neiderer is the new Chairman, Jen Foschi is the Vice Chairman, and Gary Eichelberger is the Treasurer. The WCCOG’s Food Processing Residuals (FPRs) Draft Resolution was distributed in the Commissioner’s office. Everyone agreed that Cumberland County adopting a similar resolution was a good idea, the draft is currently being reviewed by the County’s solicitor. The Commissioners are also interested in meeting with the local municipalities to discuss the goals for regulating FPRs.

SOLICITOR’S REPORT

Marcus McKnight questioned the members if they were still interested in having a representative from Brightspeed attend a meeting. He was instructed to have a representative attend a meeting in the next several months

MUNICIPAL REPORTS

**Cooke Township** – Pat Sangialosi said that the Township backhoe is down. The 2024 road project will be to tar and chip Michaux and Ridge Roads. They are getting the bid package ready. The plan is to purchase the stones through the WCCOG road materials bidding.

**Dickinson Township** – Larry Barrick mentioned the Township road crew has been cleaning up after the recent snow. There are several new drivers on the road crew, so they will be making an after storm dry run for the plowing routes later this week. Larry questioned how mailbox damage is handled in other municipalities. Corrie Wadel mentioned that Penn Township passed an ordinance stating that the Township is not responsible for damage to mailboxes caused by snow plowing. The County Engineer has been inspecting the Township small bridges and will prepare a report in the near future. The Board of Supervisors is seeking a new township solicitor.

**Lower Frankford Township** – David Bachman mentioned that the Township road crew plowed snow after the recent storm.

**Lower Mifflin Township** – Jake Fealtman reported that he attended the small bridge inspections. The road crew has been cleaning up after the snowstorm.

**Newville Borough** – Ed Sinkovitz mentioned that the Borough passed its 2024 budget. They had to lay off one police officer.

**North Newton Township** – Mike Gutshall said that the Township road crew cleaned up after the snow storm, now they will be repairing the trucks. They have a new supervisor, Pete Trimble, who is also on the road crew. Newville, Newburg, and Walnut Bottom Fire Companies will be holding training at the old school. The asbestos removal will begin next week.

**Penn Township** – Corrie Wadel mentioned that the road crew was busy cleaning up after the snowstorm. Now all of the equipment needs to be cleaned up. The heavy snow took out a bunch of mailboxes, twelve were damaged on Southside Drive alone. The Board of Supervisors held its reorganizational meeting last week.

**Shippensburg Borough** – Kevin Plasterer said the Borough recently hired a new police officer who previously worked for Newville Borough. The police K9 has not been approved by Borough Council yet.

**Shippensburg Township** – Steve Oldt reported the Township approved its 2024 budget. The University students are leaving campus for a month, so things will be quieter. The Rutters, two hotels, Chipotle, and the Charter School are all still works in progress. Parx Casino is doing well. They plan to soon open a banquet room which will be available to private rentals. The pickle ball court has been installed at the park.

**South Newton Township** – Marcus McKnight mentioned the snowstorm solved one of theTownship’s issues. The weight of the snow caused a barn that needed to be torn down, to implode. Now the Township will just need to ensure the owner cleans everything up.

**West Pennsboro Township** – Evelyn Swartz reported the Township road crew has been cleaning up after Saturday’s snow storm. They will be cleaning leaves out of the gutters and trimming trees next. The 2024 road project will be installing several tiles and placing the finish layer of blacktop. The Board of Supervisors is accepting applications for a Township Manager and a Waste Water Treatment Operator.

OLD BUSINESS

North Newton Township’s Board of Supervisors suggested that the Food Processing Residual (FPR) Resolution be amended to include the dates and locations of FPR spills. Members should email Karen with specific spill information. After receiving the additional input, Marcus will amend the resolution and get the final version back to Karen by the end of the week. Larry Barrick made a motion to adopt the amended resolution, second by Corrie Wadel, the motion carried.

LTAP Classes have been scheduled as follows:

1/29/2024 Public Works Safety **8 to 12**

2/14/2024 Asphalt Roads Common Maintenance **8 to 12**

3/13/2024 Drainage: The Key to Roads that Last **8 to 3**

3/14/2024 Traffic Signs Basics **8 to 12**

**Invasive vs Noxious Plants is a 7 hour webinar**

All classes will be held at West Pennsboro Township Office located at 2150 Newville Road Carlisle.

Please let Karen know the first and last name of all road crew members that will be attending the classes as soon as possible.

Zac Zook will be the teacher for flagger training. It will be held at West Pennsboro Township Firehall, date to be determined.

NEW BUSINESS

Evelyn Swartz and Kevin Plasterer graciously agreed to audit the WCCOG’s 2023 books after the February meeting.

Karen Heishman distributed the 2024 road materials and line painting bid packets. She would like to have them completed and returned to her no later than January 31,2024. The goal is to present the results at the March 11, 2024 meeting.

Newburg Borough decided not to pay its 2024 dues and it is withdrawing from the WCCOG.

The meeting was adjourned at 2:30 p.m. on a Barrick/Swartz motion which carried.

Respectfully submitted by Karen M Heishman, Administrator/Secretary/Treasurer.

January 8, 2024

WCCOG Attendance Record:

Jean Foschi, Cumberland County Commissioner

Pat Sangialosi, Cooke Township

Larry Barrick, Dickinson Township

David Bachman, Lower Frankford Township

Jake Fealtman, Lower Mifflin Township

Ed Sinkovitz, Newville Borough

Mike Gutshall, North Newton Township

Corrie Wadel, Penn Township

Kevin Plasterer, Shippensburg Borough

Evelyn Swartz, West Pennsboro Township

Peter Conlow, MDIA

Marcus McKnight, WCCOG Solicitor

Karen M. Heishman, WCCOG Administrator