**Western Cumberland Council of Governments**

**Regular Monthly Meeting**

**Minutes of July 10, 2023**

**West Pennsboro Township Building**

Pat Sangialosi called the meeting to order at 2:02 p.m. with the Pledge of Allegiance.

CITIZENS’ COMMENTS

SPEAKERS

Garrett Brewster and Scott Nazar from FORTA gave a presentation on their company’s asphalt Kevlar Fiber. One pound of the fiber gets added to every ton of asphalt. The fiber costs $10 per bag and is added to the asphalt at the manufacturer’s plant.

APPROVAL OF MINUTES

The minutes of June 12, 2023 were approved on a Barrick/Gutshall motion which carried.

ADMINISTRATOR’S REPORT

The June 30, 2023 bank balances were as follows: Checking $7,613.83 Savings $30,697.71 and Regional Code MMA $266,736.95. West Pennsboro Township earned $1,537.80 for UCC building permit administration in June, the WCCOG earned $384.45 in the same time period. The Bill List of $23,837.64 was approved on a Barrick/Gutshall motion which carried.

COMMITTEE REPORTS – LEGISLATIVE REPORTS

COUNTY & STATE REPORTS

Barb Gleim reported that she met with DEP’s Water Division to discuss her legislation for Storm Water Management. She showed them on DEP’s website all of the streams in the State shows a “last tested date of 1998”. She also shared her proposed policy to exempt farmers from Storm Water Management as long as they are following their county’s best management practices. She is optimistic since a follow up meeting is planned.

Barb said the State Budget is not even halfway complete. HB611 for general appropriations has passed the House, but it still must go through the Senate Desk as well as the Lieutenant Governor before it goes to the Governor. There is $45.5 billion that has not been allocated yet. None of the code bills have been brought to the House. Without a budget, only emergency monies will be appropriated. The “Lifeline Scholarship” was not approved by the governor to be added to the budget.

Barb mentioned Governor Shapario is interested in HB1100 which would increase the property tax and rent rebate from $650 to $1,000 and raise the eligible income cap to $45,000.

Larry Barrick questioned Barb if Food Processing Residuals came up in her conversation with DEP. Barb said that she did discuss it, but they weren’t the correct employees. Everyone did agree that the smell needs taken out of the FPR before it is applied to ground.

Jean Foschi said that Cumberland County has 100 days of general fund monies set aside to continue operating. But hopefully the State budget will be passed before that time runs out. Hopefully the State mental health budget line item is greatly increased.

Jean reported that the Commissioners voted 2 to 1 in favor of allowing the American Rescue Plan monies to be spent on either Motorola or Harris P25 radio. The ratio of repayment is staying the same, municipalities will receive two-thirds of the municipality’s base line matrix. She also mentioned that the County was not required to bid on the radio purchase because the radios were being purchased through the CoStars Program.

Cumberland County Hazardous Waste Days (appointment required) are August 19th and October 26th from 9AM to 3PM.

SOLICITOR’S REPORT

Marcus McKnight thanked Jean for voting in favor of allowing the American Rescue Plan monies to be spent on Motorola and Harris brand P25 radio.

MUNICIPAL REPORTS

**Cooke Township** – Pat Sangialosi said that the Township adopted its new flood plain ordinance. The BOS established a procedure to implement and cancel burn bans. Pat will be getting estimates to construct a pole building. The road grader is being repaired. The truck that recently got a new bed is now getting new fenders put on it.

**Dickinson Township** – Larry Barrick said road crew installed 142 feet of pipe at the cul-de-sac that they have been working on. The Township used a Survey Monkey to gauge the residents’ interest in creating a social media account or mass email group to send out Township news updates. 0.91% of the residents (forty-eight) completed the survey.

**Lower Frankford Township** – David Bachman reported that the road crew has been cleaning up dead trees along the roads as well as other summer maintenance. Schlusser’s Paving paved a portion of the roadway to enter the Township Park.

**Lower Mifflin Township** – Jake Fealtman mentioned that the Township awarded the bid for the base repair and sealcoating projects as well as the relocation of a portion of Hunters Road project at its last meeting. The sealcoating project was not bid properly by the lowest bidder, so it will be awarded to the second lowest bidder. The dirt and gravel project will be started next week. They will be setting a box culvert on Pipeline Road in September. The road crew has been doing roadside mowing and boom mowing.

**North Newton Township** – Mike Gutshall said that the Township road crew attended safety days in York. They are building bins for stone storage. They started the second round of roadside mowing. The tar and chip project will be done in the next two weeks. The BOS will be signing an agreement as the first step towards purchasing the school house.

**Penn Township** – Corrie Wadel reported that the Peach Orchard Road is being paved. The road crew has finished up the second round of roadside mowing. Next will be the sealcoating project. They plan to sealcoat the parking lot at the firehouse prior to the fair in August. Kyle & Steve assisted Penn Dot with tree trimming along Route 11. The Township is now accepting written complaints about Zito Media. Their solicitor is reviewing their franchise agreement to see what can be done to improve service.

**Shippensburg Borough** – Wes Farner said the Borough is looking to hire some road crew employees. The road crew has been paving, trimming trees, and mowing along the roads. The Council is getting close to making a decision about which P25 radios it plans to purchase.

**South Newtown Township** - Marcus McKnight mentioned the Township has a resident that built a deck without obtaining a permit. Now he put a dome over the deck and turned it into an air bed and breakfast. The BOS is in the process of shutting the air b n b down and bringing the property into compliance. The Township continues to have junk on their properties and barns that are dilapidated.

**West Pennsboro Township** – Wayne Myers reported the Township road crew has been mowing shoulders. They are working on widening Creek Road. The next project will be tarring and chipping Pen Way Drive. The Township has an entirely new recreation board. The tennis courts have been converted to a pickle ball court and a net/screen will be added. There is also plans to add concrete pads at each disc golf location.

OLD BUSINESS

The WCCOG will be hosting an Asset Management class at West Pennsboro Township municipal office on Wednesday, July 26th from 8AM to Noon.  Donuts and coffee will be provided. However, attendees will be responsible for registering for the class on PSATS website. Borough members can contact Karen Heishman directly.

[ASSET MANAGEMENT](https://gis.penndot.gov/ltap/public/CourseInfo_GenInfo.aspx)  
RS-M30-B1 ROADS SCHOLAR 1, ROADS SCHOLAR ADMINISTRATIVE

Many municipalities in Pennsylvania employ some sort of asset management, whether it is properly planning for road maintenance or using an advanced database system to manage signs, roads, bridges, and even park benches. This course will explore the variety of asset management systems and approaches used throughout Pennsylvania and help municipal officials determine the right level of asset management for their needs. Participants will enhance their knowledge of asset management systems and their benefits to municipalities. Intended Audience: Individuals responsible for asset management, budgeting/planning for maintenance activities, and/or managing public works activities, including public works managers, roadmasters, and street superintendents. Others who would benefit from this course include municipal management, employees, elected officials, and public works employees.

NEW BUSINESS

The 2023-2024 salt bidding was discussed. The current salt contract ends October 31, 2023. In order to continue to order salt through the CapCOG after that time, the WCCOG would have to be a member. The annual dues are $1400. Marcus McKnight was asked to file a Right to Know request to the CapCOG to get a copy of their salt bidding contract. Wayne Myers made a motion to have the WCCOG bids its own salt contract and not renew the CapCOG membership, second by Jake Fealtman and the motion carried.

The meeting was adjourned at 3:07 p.m. on a Myers/Fealtman motion.

Respectfully submitted by Karen M Heishman, Administrator/Secretary/Treasurer.

July 10, 2023

WCCOG Attendance Record:

Barb Gleim, 199th District

Jean Foschi, Cumberland County Commissioner

Pat Sangialosi, Cooke Township

Larry Barrick, Dickinson Township

David Bachman, Lower Frankford Township

Jake Fealtman, Lower Mifflin Township

Mike Gutshall, North Newton Township

Corrie Wadel, Penn Township

Wes Farner, Shippensburg Borough

Wayne Myers, West Pennsboro Township

Peter Conlow, MDIA

Garrett Brewster, FORTA

Scott Nazar, FORTA

Marcus McKnight, WCCOG Solicitor

Karen M. Heishman, WCCOG Administrator