**Western Cumberland Council of Governments**

**Regular Monthly Meeting**

**Minutes of December 12, 2022**

**West Pennsboro Township Building**

Mike Gutshall called the meeting to order at 2:02 p.m. with the Pledge of Allegiance.

CITIZENS’ COMMENTS

SPEAKERS

APPROVAL OF MINUTES

The minutes of November 14, 2022 were approved on a Sangialosi/Oldt motion.

ADMINISTRATOR’S REPORT

The November 30, 2022 bank balances were as follows: Checking $10,188.65 Savings $30,651.07 and Regional Code MMA $333,326.17. West Pennsboro Township earned $1,820.76 for UCC building permit administration in November, the WCCOG earned $455.19 in the same time period. The December Bill List of $49,111.66 was approved on a Barrick/Myers motion which carried.

COMMITTEE REPORTS – LEGISLATIVE REPORTS

COUNTY & STATE REPORTS

SOLICITOR’S REPORT

Marcus McKnight said that the Cumberland County Commissioners awarded $3.78 million of its American Rescue Funds toward the purchase of P25 digital radios for Cumberland County fire, police, EMS and emergency management departments. The roll out of the new radios has been delayed until 2024 due to the delay in establishing cell tower coverage. Newville Borough has offered its water towers as possible tower locations.

MUNICIPAL REPORTS

**Cooke Township** – Pat Sangialosi said that the Township approved its 2023 budget. The road crew is ready for winter.

**Dickinson Township** – Larry Barrick said the Township should be approving the final 2023 budget tonight at its Board meeting. The road crew is getting ready for winter. They are doing roadside mowing. They are creating a cul-de-sac near the railroad crossing on Old State Road that is currently closed.

**Lower Frankford Township** – David Bachman reported the Township adopted its 2023 budget as well as it comprehensive plan last week. The road crew took care of the snowstorm on November 15th.

**Lower Mifflin Township** – Jake Fealtman mentioned that the Township salted and cindered for the snowstorm on November 15th. The road crew is preparing for the next storm.

**North Newton Township** – Mike Gutshall said that Township approved the 2023 budget which included the purchase of a new backhoe. They are working on updating their comprehensive plan. The road crew is ready for winter.

**Penn Township** – Corrie Wadel reported the Township purchased a new payloader and listed the old one on municibid. The road crew rented a boom mower for roadside mowing, and it broke down. When the repairs are done they hope to finish the mowing. The road crew plans to attend flagger training at Schlusser’s Paving on Wednesday. A new road master has been selected.

**Shippensburg Borough –** Wes Farner mentioned that the Borough has finished its leaf pick up. They also finished putting up the Christmas lights. The road crew is ready for winter.

**Shippensburg Township** – Steve Oldt mentioned that PennDOT recently issued a low-volume highway occupancy permit for a cyber school on Walnut Bottom Road after they said they didn’t plan to issue any more. There are rumors that WaWa’s is interested in the tract of land across from H & H Chevrolet. The Rutters on Cramer Road has been approved but there has been no progress yet. A group from Pittsburgh is looking at placing a strip mall on the land across from Walmart on Conestoga Road.

**Southampton Township** – Chrissy Zukauckas said the Township road crew has been trimming trees and getting ready for winter.

**West Pennsboro Township** – Wayne Myers reported the Township road crew has been cutting down trees on Green Hill Road in hopes of fixing the drainage issue. They are removing dead trees along the Township roads. They are checking the reflectivity of road signs to make sure that are up to PennDOT standards. They have been clearing bridge surfaces and drains. The Township park is closed for the season. The trucks are ready for winter. They are hoping to hire one more part time snowplow driver.

OLD BUSINESS

Larry Barrick is concerned if the WCCOG does not pay its 2023 dues to the CapCOG the WCCOG municipalities may not be able order salt anymore. Marcus believes that would not affect the salt contract that runs from November 2022 to October 2023, but he will double check. Marcus would like to make a decision about the future of ordering salt when there are more members present at a meeting.

NEW BUSINESS

Larry Barrick made a motion to elect Pat Sangialosi President, Corrina Wadel Vice President, and Karen Heishman Administrator for 2023, second by Steve Oldt, the motion carried.

Larry Barrick made a motion to add discussing the credit card convenience fee to the agenda, second by Steve Oldt, the motion carried.

Larry Barrick made a motion to raise the convenience fee collected for credit card transactions from 3% to 5%, second by Wayne Myers, the motion carries.

The meeting was adjourned at 2:43 p.m. on a Barrick/Oldt motion.

Respectfully submitted by Karen M Heishman, Administrator/Secretary/Treasurer.

December 12, 2022

WCCOG Attendance Record:

Pat Sangialosi, Cooke Township

Larry Barrick, Dickinson Township

David Bachman, Lower Frankford Township

Jake Fealtman, Lower Mifflin Township

Mike Gutshall, North Newton Township

Corrie Wadel, Penn Township

Wes Farner, Shippensburg Borough

Steve Oldt, Shippensburg Township

Chrissy Zukauckas, Southampton Township

Wayne Myers, West Pennsboro Township

Paul Rampula, MDIA

Marcus McKnight, WCCOG Solicitor

Karen M. Heishman, WCCOG Administrator