**Western Cumberland Council of Governments**

**Regular Monthly Meeting**

**Minutes of March 9, 2020**

**West Pennsboro Township Building**

Larry Barrick called the meeting to order at 2:00 p.m. with the Pledge of Allegiance.

CITIZENS’ COMMENTS

SPEAKERS

APPROVAL OF MINUTES

The minutes of February 10, 2020 were approved on a Martin/Myers motion.

ADMINISTRATOR’S REPORT

The February 29, 2020 bank balances were as follows: Checking $7,159.41 Savings $30,518.28 and Regional Code MMA $285,887.73. West Pennsboro Township earned $1,237.80 for UCC building permit administration in February, the WCCOG earned $309.45 for the same period. The March Bill List of $34,684.58 was authorized on a Sangialosi/Myers motion which carried.

COMMITTEE REPORTS – LEGISLATIVE REPORTS

#### No report.

COUNTY & STATE REPORTS

Stephanie Williams, Cumberland County Planning Department, mentioned that the Farmland Preservation Board met in February. They will be receiving $3.16 million from the State. The Board will meet again in April. The hope is to preserve 900 acres of Cumberland County Farmland. Annual inspections are preformed to ensure that the preserved farms continue to follow the preservation guidelines. Approximately twelve percent of land in the entire County has been preserved.

SOLICITOR’S REPORT

No report.

MUNICIPAL REPORTS

**Big Spring School District** – Rick Kerr said the District is attempting to prepare for the possible outbreak of the Coronavirus. The summer projects include the installation of 86” smart board panels in both the Middle and High Schools. The total cost is approximately $1.7 million. The District office will also be having air quality controls added to the lower level. Rick’s next big administrative task will be working on the 2020-2021 $54 million budget. He volunteered to give an overview of the District’s budget at a future meeting.

**Cooke Township** - Pat Sangialosi reported that the Township’s road crew has been shoring up the edges on many of the dirt and gravel roads. They will be applying for a dirt & gravel road grant to be used on High Mountain Road. The Township recently passed a solicitation ordinance. They also adopted an updated Emergency Operation Plan.

**Dickinson Township** – Larry Barrick said that the trees have been removed on North Dickinson School Road. The Township road crew has been replacing drain tiles in preparation for the summer road overlay projects. They plan to apply for low volume road as well as dirt and gravel road grants.

**Lower Frankford Township** – David Bachman indicated that the road crew has been replacing damaged signs. There was some vandalism at Opossum Lake Park. Thanks to the surveillance system, the PA Fish and Boat Commission was able to find the culprits and will be prosecuting them. When the Township needed to replace a bulb in the beacon light on its loader, it was able to purchase it from Amazon for $2.38. The same bulb cost $25 (shipped) from Stevenson’s Equipment.

**Newville Borough** – Mike Croutch mentioned the Borough just created its own economic development authority. They contracted with Michael Baker and Associates to re-write their zoning ordinance. They will be accepting bids for a project at the trail head to construct an ADA ramp and a bicycle repair station. They received a $140,000 grant for the park to resurface the playground and $15,000 grant for code enforcement. They will be open cutting (very soon) on Route 233 to get waterline across the road. Street cleaning will be done the week of April 6th. They are looking to purchase a 25,000 to 26,000 lb. truck chassis to put their leaf machine on.

**North Newton Township** – Mike Gutshall said the Township’s road crew began servicing the mowers and tractors. They replaced some of the light bulbs in the shop with LED bulbs. They have also been replacing damaged road signs.

**Penn Township** – Gary Martin reported that two signs the Township placed on the Dave Gettle property to stop tractor trailer traffic have been working well. They have a zero-turn mower for sale.

**Shippensburg Borough** – Kevin Plasterer said that the Borough contracts with a company in Greencastle for its newsletter. The company’s price is very reasonable. If you would like the contact information, please reach out to Kevin. The Borough has a generator for sale.

**Shippensburg Township** – Steve Oldt mentioned that the Township held a Conditional Use Hearing on Saturday concerning the possibility of opening a casino at the currently vacant Lowes department store. Very few people attended and there was no public comment. The BOS unanimously approved the casino. It is spring break at Shippensburg University.

**Southampton Township** – Scott Mack indicated the Township experienced a very easy winter.

**West Pennsboro Township** – Wayne Myers reported the road crew has been replacing drain tiles on Clay Road and Fickes Road. They will be replacing the drain tiles on Lefever Road this Friday to prepare the road for a large project. They have been removing trees and brush along the roadways.

OLD BUSINESS

NEW BUSINESS

Please remember the family of Citizens Fire Company fire fighter who perished in the fire on Monday in your prayers.

Karen distributed the 2020 road materials and line painting bid information. Each representative needs to take the information back to his board or council to have the bids awarded. Please let Karen know the results no later than Friday, April 10th so she will able to write the contracts to be signed at the April meeting. All bid prices will be valid May 1, 2020 to April 30, 2021.

The line painting bids were reviewed by the members. Kevin Plasterer made a motion to award the 2020 line painting contract to Alpha Space Control, second by Mike Gutshall, the motion carried.

The meeting was adjourned at 2:26 p.m. on a Myers/Sangialosi motion.

Respectfully submitted by Karen M Heishman, Administrator/Secretary/Treasurer.

March 9, 2020

WCCOG Attendance Record:

Rick Kerr, Big Spring School District

Stephanie Williams, Cumberland County Planning

Pat Sangialosi, Cooke Township

Larry Barrick, Dickinson Township

David Bachman, Lower Frankford Township

Michael Croutch, Newville Borough

Mike Gutshall, North Newton Township

Gary Martin, Penn Township

Kevin Plasterer, Shippensburg Borough

Steve Oldt, Shippensburg Township

Scott Mack, Southampton Township

Wayne Myers, West Pennsboro Township

Peter Conlow, MDIA

Marcus McKnight, WCCOG Solicitor

Karen M. Heishman, WCCOG Administrator