**Western Cumberland Council of Governments**

**Regular Monthly Meeting**

**Minutes of January 13, 2020**

**West Pennsboro Township Building**

Larry Barrick called the meeting to order at 2:00 p.m. with the Pledge of Allegiance.

CITIZENS’ COMMENTS

SPEAKERS

APPROVAL OF MINUTES

The minutes of December 9, 2019 were approved on a Sangialosi/Mack motion.

ADMINISTRATOR’S REPORT

The December 31, 2019 bank balances were as follows: Checking $5,774.81, Savings $30,518.28 and Regional Code MMA $418,703.90. West Pennsboro Township earned $723.48 for UCC building permit administration in December, the WCCOG earned $180.87 for the same period. The January Bill List of $95,601.69 was authorized on a Martin/Sangialosi motion which carried.

COMMITTEE REPORTS – LEGISLATIVE REPORTS

#### New overtime rules in the federal Fair Labor Standards Act took effect nationwide Wednesday, January 1, 2020. An employee is entitled to at least minimum wage and overtime pay at time and a half for all hours worked over 40 hours per week. The salary level was raised from $455 to $684 per week or $35,568 annually.

COUNTY & STATE REPORTS

Stephanie Williams highlighted Cumberland County Planning Department’s 2020 Outreach Meetings. The first meeting for the western region will be held at Dickinson Township on Wednesday, February 19th beginning at 11:30AM.

Stephanie also mentioned that occasionally electronics recycling customers show up at the planning office. She requests that municipalities stress the location of the electronics recycling as well as the dates and times of the events on any information distributed to residents. Electronics recycling is held at 1001 Claremont Road every Tuesday and Wednesday from 12 Noon to 4 PM and every 2nd and 4th Saturday from 8 AM to 12 Noon.

Brian Ochs from Barb Gleim’s office mentioned that the Governor will be soon releasing his proposed budget. Last year’s revenues were higher than expected.

Brian asked if the WCCOG members would be interested in Barb trying to set up an MS4 informational meeting with DEP, Federal and State Representatives. Everyone was very interested in such a meeting.

Derek Snyder from Torren Ecker’s office reported that the PA Farm Show went well. Big Spring School District was well represented at the show.

SOLICITOR’S REPORT

MUNICIPAL REPORTS

**Big Spring School District** – Dr. Richard Fry mentioned that it finally happened, Big Spring has a growing enrollment. The District is anxiously awaiting the release of the Governor’s proposed budget on February 5th. The District will not go above the tax increase index of 3% to 3.2%. All the District’s buildings are in good shape.

**Cooke Township** - Pat Sangialosi reported that Cumberland County Planning Commission finished the review of the Township’s updated comprehensive plan. Public hearings will be happening soon and then final adoption. A tractor trailer attempted to turn around in the parking lot and hit the Township building and it has been repaired. Tractor trailers continue to travel on Bendersville Road and damage the guide rail on it. The road crew is busy repairing equipment, trimming trees, and spreading anti-skid and salt.

**Dickinson Township** – Larry Barrick said that the Township continues to work on the zoning ordinance and SALDO updates. They will be holding a public hearing soon. The road crew continues to deal with storm water issues. They have begun prep work for the 2020 road projects. On North Dickinson School Road, they plan to clear approximately 200 trees. The Township purchased a new dump truck.

**Lower Frankford Township** – David Bachman indicated that the Township is being kept busy cleaning up downed trees on its roads.

**Newburg Borough** – Sara Rhine indicated that the Borough is preparing for three road projects this summer. A porch renovation is also planned for the Borough office.

**North Newton Township** – Joel Keck said the Township’s road crew has been doing some land scaping. They have been salting the roads as needed. They have also been doing repairs on their trucks. Everyone is patiently waiting on spring to come.

**Penn Township** – Gary Martin reported that the Township hired a new secretary, Cory Wadel. Her training began today. The Township purchased a new Freightliner truck. Its 2003 truck will be going up for sale soon. After waiting eight years, the warehouse plans to install a lighted sign at the entrance to its parking lot.

**Shippensburg Borough** – Kevin Plasterer mentioned the Borough has implemented a storm water fee as well as a park fee. A twelve inch water main flooded two streets and they were forced to close them for four hours. A one-inch UGI gas line was breached and a two-block radius had to be evacuated. The power had to be shut off also. Gas companies have a new protocol that must be followed. Kevin attended a meeting to learn the protocol in case an accident happens in the future. The Borough had an issue with Penn DOT repaving roads but not taking care of the ADA ramps on the sidewalks. Kevin convinced Penn DOT it was their responsibility to pay for the ADA ramps. Doug Shields will be offering flagger training at the Borough office on Wednesday, February 12th starting at 9AM. The class should take about two hours. Kevin generously opened the class up to the membership. If you plan to attend, please let Kevin know in advance.

**Southampton Township** – Scott Mack indicated the Township building repairs are almost complete. They applied for a C2P2 Grant through DCNR for park improvements. The Township staff has finally completed the daunting task of scanning in all the ordinances. All the files have been sent to General Codes to begin the codification process. Scott attended a presentation at East Pennsboro Township on Permit Manager (property information) and CS Datum (road information). The Township is considering purchasing both. He would like to host an informational meeting on the Western side of Cumberland County. More details will be distributed when the date and time is firmed up.

**West Pennsboro Township** – Evelyn Swartz reported the road crew is trimming trees. The Township applied for a low volume grant that will be used for some much-needed storm water repairs to Green Hill Road.

OLD BUSINESS

NEW BUSINESS

FMCSA Commercial Driver’s License Drug and Alcohol Clearinghouse is a database that will contain information about violations of controlled substances drugs and alcohol. Beginning January 6th, all employers, including municipalities, will be required to query its CDL drivers for violations prior to permitting them to drive municipal vehicles.

Sara Rhine, Pat Sangialosi, and Evelyn Swartz graciously agreed to perform the WCCOG 2019 audit immediately following the February meeting.

The meeting was adjourned at 2:38 p.m. on a Sangialosi/Swartz motion.

Respectfully submitted by Karen M Heishman, Administrator/Secretary/Treasurer.

January 13, 2020

WCCOG Attendance Record:

Dr. Richard Fry, Big Spring School District

Stephanie Williams, Cumberland County Planning

Derek Snyder, 193rd District

Brian Ochs, 199th District

Pat Sangialosi, Cooke Township

Larry Barrick, Dickinson Township

David Bachman, Lower Frankford Township

Sara Rhine, Newburg Borough

Joel Keck, North Newton Township

Gary Martin, Penn Township

Kevin Plasterer, Shippensburg Borough

Scott Mack, Southampton Township

Evelyn Swartz, West Pennsboro Township

Peter Conlow, MDIA

Matthew McKnight, WCCOG Solicitor

Karen M. Heishman, WCCOG Administrator