**Western Cumberland Council of Governments**

**Regular Monthly Meeting**

**Minutes of November 11, 2019**

**West Pennsboro Township Building**

Mike Gutshall called the meeting to order at 2:00 p.m. with the Pledge of Allegiance.

CITIZENS’ COMMENTS

SPEAKERS

APPROVAL OF MINUTES

The minutes of October 14, 2019 were approved on a Myers/Martin motion.

ADMINISTRATOR’S REPORT

The October 31, 2019 bank balances were as follows: Checking $6,512.71, Savings $30,506.75 and Regional Code MMA $473,655.83. West Pennsboro Township earned $950.40 for UCC building permit administration in October, the WCCOG earned $237.60 for the same period. The November Bill List of $57,960.55 was authorized on a Sangialosi/Myers motion which carried.

COMMITTEE REPORTS – LEGISLATIVE REPORTS

COUNTY & STATE REPORTS

The Cumberland County Conservation District’s water testing program will be held on the second Wednesday of each month (November 13th, December 11th, January 8th). Water will not be accepted before the specified dates. Water samples can be brought into the office on the day of the test between the hours of 8:00 AM and 4:00 PM. Samples should be taken on the day of the testing and the time should be noted. A separate bottle is needed for each test. Free bottles for testing are available at the Conservation District office on week days between 8:00-4:30. Available tests are: Total Coliform Bacteria $17, Iron $13, Total Coliform Bacteria & E. Coli $22, Sodium $13, Fecal Coliform $24, Hardness $12, Nitrate $17, Sulfate $12, Lead $17, pH $7, or Fluoride $17.

SOLICITOR’S REPORT

Marcus McKnight expressed a desire to see Resolution 2019-04 be adopted. He mentioned that many local EMS Companies are not getting paid for their ambulance services because insurance companies are mailing reimbursement checks directly to members and then the member is not paying the EMS Companies’ invoice. Wayne Myers added that EMS Companies offer a valuable service and provide hospital emergency rooms with important information. Wayne Myers made a motion to adopt the resolution second by Pat Sangialosi, the motion carried.

Marcus McKnight also mentioned that Southampton Township is in the process of joining the WCCOG’s UCC Appeals Board.

MUNICIPAL REPORTS

**Big Spring School District** – Vonda Kelso said the District’s Tempus Club held its annual Veterans Ceremony this morning at the High School. The Club will be hosting a Veteran’s Brunch in the High School Commons on Thursday, December 5th from 8AM to 10AM. A plaque honoring Wilber Wolf was purchased and will be placed in Penn State Mount Alto’s Veteran’s Garden. It will be unveiled today during Mount Alto’s ceremony. Wilber Wolf and Todd Wheeler were both recently inducted into the Big Spring Hall of Fame. The 2018-2019 audit has just been completed. The District has begun working on its 2020-2021 budget.

**Cooke Township** - Pat Sangialosi reported the Township replaced drainpipes on Old Shippensburg and Peach Orchard Roads. They also paved a section of Old Railroad Bed Road. Discussed placing a turn around on Leaf Road with PA State Forestry. Cleaned up a tree that fell on the Township parking lot knocking down the Centurylink and Kuhn Cable wires. The road crew has been training the new employees. The BOS received its first draft of the Township Comprehensive Plan back from Cumberland County.

**Lower Frankford Township** – David Bachman indicated that the Township road crew did some spot patching and leveling. They also got the trucks ready for winter. The 2020 tentative budget was adopted and advertised.

**Mount Holly Borough –** Troy Russell introduced himself as the code enforcement officer. He reported that the Borough recently partnered with Heart and Soul hosting an event. Troy questioned who members purchase health insurance from. The Borough’s cost is increasing 13% in 2020. Forward any helpful information to Sara (mthollyboro@comcast.net) at the Borough office.

**North Newton Township** – Mike Gutshall said the Township’s road crew has been trimming trees and working on equipment. They filled their salt bins under the 2018-2019 CapCOG salt contract. They are looking to hire a new member for the road crew. They received a grant to perform a feasibility study on possibly connecting the trail at the Township Park to the Rails to Trails.

**Penn Township** – Gary Martin reported that the sink holes have been repaired by the warehouse developer. A new sink hole has developed on the Vic Barrick property, the warehouse will be repairing this one as well. The Township’s planning commission finished the draft of the updated zoning ordinance. The Township approached PennDOT requesting a traffic study at an intersection Centerville, where Western Express trucks keep getting stuck. PennDOT posted the intersection and now grain trucks cannot travel on the road to get to the mill. The Township is trying to resolve this issue.

**West Pennsboro Township** – Wayne Myers reported the new warehouse on the Stambaugh property will be completed by the end of this year. The warehouse may purchase the house on the property as well. The warehouse on the Carriage House property will be starting construction next spring. M & J Explosives purchased the property on Route 641 beside Hat Creek and Double D Diesel purchased the next property. Both businesses will be hooking into the Township’s septic system. The Township parking lot was repaved. The road crew has been servicing the equipment. The office staff will be applying for a grant to replace a fence at the park along Young Drive.

OLD BUSINESS

Both Jeff Shope, West Pennsboro Township and Mike Gutshall, North Newton Township commented that Pennsy Supply appeared unwilling to make a small amount of blacktop for his township. Pennsy Supply was the awarded bidder for this product. Mike Gutshall also mentioned that it was difficult to get in touch with Alpha Space, but once he did, the line painting was done well. “Update on Road Materials and Line Painting Performance” was tabled until the December meeting because of low attendance

Karen has heard from Dickinson Township, Mount Holly Borough, Newville Borough, Penn Township, and West Pennsboro Township concerning their interest in attending a CDL Training workshop. The total number of students is currently nineteen. Since there is enough interest in hosting the class, Karen will try to schedule the class for some time in January 2020.

Karen reminded everyone that MDIA will be hosting a UCC Round Table on Wednesday, November 20th at 10AM at West Pennsboro Township Municipal Office.

NEW BUSINESS

Karen presented the proposed 2020 budget. Wayne Myers made a motion to approve the budget and collect half dues from the membership, second by Gary Martin, the motion carried.

Larry Barrick was nominated for the 2020 president on a Heishman/Sangialosi motion. Mike Gutshall was nominated for the 2020 vice president on a Heishman/Myers motion. Karen Heishman was nominated for the 2020 administrator on a Myers/Gutshall motion.

The 2020 meeting dates (January 13, February 10, March 9, April 13, May 11, June 8, July 13, August NO MEETING, September 14, October 12, November 9, December 14) and their advertisement were approved by a Myers/Martin motion which carried.

Karen asked permission to order a storage cart for the WCCOG files. Gary Martin made a motion to approve the purchase, second by Wayne Myers, the motion carried.

The meeting was adjourned at 2:40 p.m. on a Myers/Sangialosi motion.

Respectfully submitted by Karen M Heishman, Administrator/Secretary/Treasurer.

November 11, 2019

WCCOG Attendance Record:

Vonda Kelso, Big Spring School District

Pat Sangialosi, Cooke Township

David Bachman, Lower Frankford Township

Troy Russell, Mount Holly Borough

Mike Gutshall, North Newton Township

Gary Martin, Penn Township

Wayne Myers, West Pennsboro Township

Peter Conlow, MDIA

Marcus McKnight, WCCOG Solicitor

Karen M. Heishman, WCCOG Administrator